Point of sell

Product sell to the customer

Dashboard > go to Point of sell from vertical menu or top bar menu.
After visit point of sell windows select customer first
Then click on the product from the product list window(click many times, if you want to add more product)
You can use the barcode scanner (Barcode type [CODE-128, CODE-93 & CODE-39] is tested by a barcode scanner). After complete a scan one (1) product will be added.
You may scan multiple time for add more number of same product
You can give different amount of discount for the different user.
You can give TAX manually.
After select product and discount and tax click Pay now button
Then you will be able to see invoice preview. Then fill the received amount and Press `Enter`.
Or Click on a payment method that you will use to get the bill from the customer.
Product successfully sell
An Invoice will be generated and you will be able to print easily.
You will be able to use POS printer
Left Panel

Sell

Sell List (Invoice List)

In this section, you will be able to see all invoice in your current store. Moreover, if you want to see another day invoice you can see that very easily by filtering the invoice list. For filtering date click on the search icon in the top menu bar

Here you will be able to see the invoice list in your current store.
You will be able to see invoice details from here
You will be able to return product from sell invoice
You will be able to delete invoice from here
You can print invoice via POS printer.

Return List

Here you will get return invoice list.
Return product name with return quantity.

Sell Log

Here you will get all log of sell invoice.
Return product name with return quantity.

Gift Card

You will be able to issue Gift Card to your customer, customer can use that Gift Card for payment. You can also topup customer gift Card.

Advantage of Gift Card

Customer can use this gift Card like a cash card.
Customer can top up his card from your shop
Seller can maintain easily.

Add New Gift Card

Dashboard > Gift Card > Gift Card List > Click on Add New Gift Card
Card Number will generate automatically also you can change the card number by click edit icon.
Give the value of card(This indicate how much you charge to customer for this card)
Provide how much amount you want to topup of this card.

Gift Card List

Dashboard > Gift Card > Gift Card List > Here the all Gift Card list that you issued
For view or print Gift Card click on view button from the list
For topup money to Gift Card click on topup button and give the amount and expiry date
You may also edit and delete any Gift Card from list.

Quotation

In this section, you will be able to create a quotation invoice for give a proposal to any customer or any institute

Add Quotation

Go to Dashboard > Quotation > Add Quotation
Here you will get from. fill the form with all required field
Select the customer and select the supplier list to get that supplier product easily.
Type your product name in Add product section. You can add multiple product

Click on submit. A quotation invoice will create.

Quotation List

By click action button you can edit the quotation invoice.
From quotation invoice list you can view the quotatiton invoice and can print that invoice.
In the next time you will be able to convert this quotation invoice to sell invoice from action button.

Installment(EMI)

From here you can manage your installment invoice. You can sell a installment payment from POS screen by click sell with installment button.

Create a Invoice as Installment payment

Goto Dashboard > Point Of Sale > Select the product > Click on Pay Now button.
You will get a sell with installment button below the FULL PAID or FULL DUE button.
After click you will a form about the installment period.
Duration : This indicate how many days you will give to your customer to paid this amount
Interval: What the interval between first payment to second or third to form.
Total Installment: It will calculate automatically.
Interest Amount: If you have any interest amount so give the percentage value.You may use zero(0).

Receive Installment Due

You can receive installment due from installment list
Go to Dashboard > Installment > Installment List > Here you will get all list of installment sell.
Click on view button from a invoice. Here you will get installment list
Click on Payment button and give the receive amount.

Installment List

You will get all installment invoice in this section.
Go to Dashboard> Installment > Installment List > Here you will get all list of installment sell.
Click on view button from a invoice. Here you will get that installment details
Here you will get due amount and remaining installment and their payment date.
When installment invoice paid then status will be paid in installment invoice list .

Installment Payment

You will get all installment payment in this section.
Go to Dashboard> Installment > Payment List > Here you will get all payment of installment sell.

Other Payment Function

Payment Due Today : Here you will get list that you received from installment due.
Payment Due All : Here you will get all installment due invoice.
Payment Due Expired : Here you will get all installment due invoice they missed their payment date.

Overview Report

You will get overview calculation of installment i.e. Total invoice , interest amount, amount received & due amount

Purchase

In this section you will be to able to see lot of information about purchase product(that you were bought from supplier).

Purchase List

Dashboard > Purchase > Purchase List > Here you will get all list of your purchase from supplier.
To return product to supplier click on return button from that invoice from list
You will be able to due paid to your supplier from pay button.
To get another day invoice you need to click on search icon from Topbar.

Due Invoices

Dashboard > Purchase > Due Invoices > Here you will get all list of your purchase from supplier that has due.
You can also paid from this list by click pay button.

Add Purchases

Dashboard > Purchase > Add Purchases > Here you will be able to buy product from any supplier
Need to select supplier first and provide the invoice Id.
Search the product and select from the list and give the buy quantity of product
Then provide product buy price and sell price
Give the paid amount (You may take due from supplier)
Click on Buy Now button

Transaction List

Dashboard > Purchase > Transaction List > Here you will be able to all transaction with your all supplier
To get another day transaction list you need to filter from Top bar by click on search icon

Stock Transfer

In this section, you will be able to transfer product form one store to another store.

Add Transfer

Go to Dashboard > Stock Transfer > Add Transfer
Here you will get from. fill the form with all required field

Select the sender store and receiver store
In stock list section you will get all product list of sender store.
Click on product from that list for transfer product
After click that product will add in Transfer list section.
Click on Transfer Now button for Transfer product
A successfull messeage will appear if operarion is success.

Transfer List

Go to Dashboard > Stock Transfer > Transfer List
Here you will be able to see all transfer from your store
Here you can change the transfer status of any transfer from your store
When transfer status will be completed tha time transfer product amount will be added in receiver store.

Product

Every shop may arrange with a bunch of product which contains the product. The software permits to create the products as well as you can edit, delete your creating Product.

Create New Product

To create a product you have to create a box(product location) and supplier(who will supply product to you) first.How to create a box?How to create a supplier?

Dashboard > Product > fill up the form under "Add New Product" with valid information
If you have more store(multi-store) you can add this product to all store by click store in the store list from here.
After successfully creating a new product will be shown under "View All Product Name" section. Here product available amount is Zero (0). Product available amount will increase when you will buy the product from a supplier.
Buy price and sale price will be needed when you will buy a product from the supplier

Buy Product From Supplier

Dashboard > Product > All product will be shown under "View All Product Name"
Click on the Buy button(symbol of plus) of product item > a floating modal window will appear > fill-up this form by providing valid information
In search product area you will get product list under that supplier only in this modal window pop up.
Give the quantity, buy price and sale price in that product
After providing information click on Buy.
You will get report how much amount you bought from a supplier in buy report area.

Return Product To The Supplier

Dashboard > Product > All product will be shown under "View All Product Name"
Click on the Return(symbol with minus) button of product item > a floating modal window will appear > provide invoice ID and Quantity(that amount you want to return)
After providing information click on Return

Update and Delete a Product

Dashboard > Product > All product will be shown under "View All Product Name"
Click on the edit button of a product item > a floating modal window will pop up > change information> update
Click on the delete button of a product item > a floating modal window will pop up > select the method >delete

Generate Barcode

Dashboard > Product > All product will be shown under "View All Product"
Click on barcode icon button under barcode label of a product item > a floating alert window will pop up> select the quantity and choose barcode type (barcode type CODE 128, CODE-39 & CODE-93 tested by barcode scanner)
Click on Print
You can use the barcode scanner to select Product in POS screen

Product Import

If you need to add a lot of products to your shop you may use this method.
You need to download .xls file and need to fill-up.
In that .xls file, you will get a demo product(that is used for instruction only) How to?
After fill-up that .xls file you need to upload here
After upload > Click Import

Stock Alert

Dashboard > Product > Stock alert
Which product stock amount is low, you will see that product list here.
You will be able to increase the product quantity by click product buy(symbol of plus) from the stock alert list.

Expired Product

Dashboard > Product > Expired
In this section, you can see expired product list

Customer

Here you can manage your customer very easily. You will be able to see customer history with all invoice.

Create New Customer

Dashboard > Customer > fill up the form under "Add New Customer" with valid information > save
After successfully creating a new customer will be shown under the "Customer List" section.

View Customer History

Dashboard > Customer > Click eye icon under view button.
You will be able to see all previous invoice with all information.

Otherwise, you will get Due information, lifetime invoice number and lifetime buy amount

Edit and Delete Customer

Dashboard > Customer > All customer will be shown under "View All Customer Name"
Click on the edit button of a customer item > a floating modal window will pop up > change information > Update.
Click on the Delete button of a customer item > a floating modal window will pop up > Choose a method > Delete

Supplier

Every shop may arrange with a bunch of Suppliers which contain the product. The software permits to create the Supplier as well as you can edit, delete your creating supplier.

Create New Supplier

Dashboard > Supplier > fill up the form under "Add New Supplier" with valid information > save
After successfully creating a new supplier will be shown under the "Supplier list" section
From supplier list you will be able to buy product by click buy button.

History of Supplier

Dashboard > Supplier > All supplier will be shown under " Supplier List"
Click on the view button of a supplier.
You can see all invoice and more info that you bought from that buyer
You will get a lifetime history of the supplier.

Edit and Delete a Supplier

Dashboard > Supplier > All supplier will be shown under the "Supplier List"
Click on the edit button of a supplier item > a floating modal window will pop up > change information and Click on the Update button
Click on the Delete button of a supplier item > a floating modal window will pop up > select a method > delete

Accounting

Here you will be able to maintain your Banking accouting system. You can manintain multiple bank account from here

Deposit

Dashboard > Accounting > Deposit
Fill-up the informaion
Click on Deposit

Withdraw

Dashboard > Accounting > Withdraw
Fill-up the informaion

Click on Widthdraw

Transfer Fund

You can transfer to your another bank account.

Dashboard > Accounting > Transfer Funds
Select the sender account and receiver account and Fill the all information
Click on Transfer Now

Transfer List

You can see transfer list to your another bank account.

Dashboard > Accounting > Transfer List
Here you will get all transfer list with details information

Transaction List

Dashboard > Accounting > Transaction List
Here You will get all bank account transaction in this transaction list.

Bank Account List

Dashboard > Accounting > Bank Account List
Here You will get all list of your bank account
For add new bank account click on Add New Bank Account and Fill-up the all information

Income Source

Dashboard > Accounting > Income source
Here You can add income source
For add New Income Source click on "Add New Income source" and Fill-up the all information

Income Monthwise

Dashboard > Accounting > Income Monthwise
Here You can see how much amount you were earned from different income source

Income & Expense

Dashboard > Accounting > Income & Expense
Here You will get a report about Income and Expense

Profit & Loss

Dashboard > Accounting > Profit & Loss
Here You will get a report about Profit & Loss, You will be able to filter this report

Cashbook

Dashboard > Accounting > Cashbook

You need to entry opening balance of your present day.

Transaction List

Dashboard > Accounting > Transaction List
Here you will get details of all transaction like . sell transaction , buy transaction , bank deposit transaction and bank withdraw transaction.

Balance Sheet

Dashboard > Accounting > Balance Sheet
Here you will get overall report of your bank accounts

Expense

Here you will get information about expense about your shop like Shop rent, Electricity bill, and Tea bill etc.

Add a Expense

Dashboard > Expense > Add Expense
Fill out the form by providing valid information.
Save

Expense List

Dashboard > Expense > Expense list
Here you will get all expense list based on your filtering.
Expense report will be displayed in the final report.

Category

Dashboard > Expense > Category
Here you can create expense category.
Expense category will be displayed in the Add New Expense section.

Summary

Dashboard > Expense > Summary
Here you will get expense summany.
Expense will show as category with day, week ,month and year wise

Loan

Here you can manage loan that you will get from any bank or any other institute to extend your business.

Take a Loan

Dashboard > Loan Manager > Take Loan

Fill out the form by providing valid information.
Click on SAVE for take loan

Loan List

Dashboard > Loan Manager > Loan list
Here you will get all expense list based on your filtering.
From list you will be able paid loan amount
By click view button you will get loan paid history

Loan Summary

Dashboard > Loan Manager > Loan summary
Here you will get summary report about your loan

Report

You will get a lot of reports from here like Overview Report, Sell report, Buy report, Due report, Payment report, Stock report(this will help you to get a day month or year overview)

Overview Report

Dashboard > Reports > Overview report
You will get an Overview report information with Profit, sell amount, Tax collection amount, discount amount and many things in a day, month or year(Depends on your filtering)

Collection Report

Dashboard > Reports > Collection report
Here you will get Staff wise collection amount from the customer
You may filter any date. (filter icon present in the top menu bar with search icon)

Due Collection Report

Dashboard > Reports >Due Collection report
Here you will get due collection report
You may filter any date. (filter icon present in the top menu bar with search icon)

Supplier Due Paid Report

Dashboard > Reports >Supplier Due paid
Here you will get supplier due payment report(that you paid)
You may filter any date. (filter icon present in the top menu bar with search icon)

Sell Report

Dashboard > Reports > Sell Report
You will get a product list with the number of sales in a day, month or year(Depends on your filtering)

Purchase Report

Dashboard > Reports > Purchase Report
You will get daily, monthly, yearly(Depends on your filtering) wise Purchase report(that you will buy from the supplier)

Sell Payment Report

Dashboard > Reports > Sell Payment Report
Here you will get sell payment report(that you received from customer)
You may filter any date. (filter icon present in the top menu bar with search icon)

Purchase Payment Report

Dashboard > Reports > Purchase Payment Report
Here you will get purchase payment report (that you paid to supplier)
You may filter any date. (filter icon present in the top menu bar with search icon)

Sell Tax Report

Dashboard > Reports > Sell Tax Report
Here you will get sell tax report (that you are collect form customer)
You may filter any date. (filter icon present in the top menu bar with search icon)

Purchase Tax Report

Dashboard > Reports > Purchase Tax Report
Here you will get purchase tax report (You were paid to your supplier)
You may filter any date. (filter icon present in the top menu bar with search icon)

Tax Overview Report

Dashboard > Reports > Tax Overview Report
Here you will get purchase tax report (You were paid to your supplier)
You may filter any date. (filter icon present in the top menu bar with search icon)

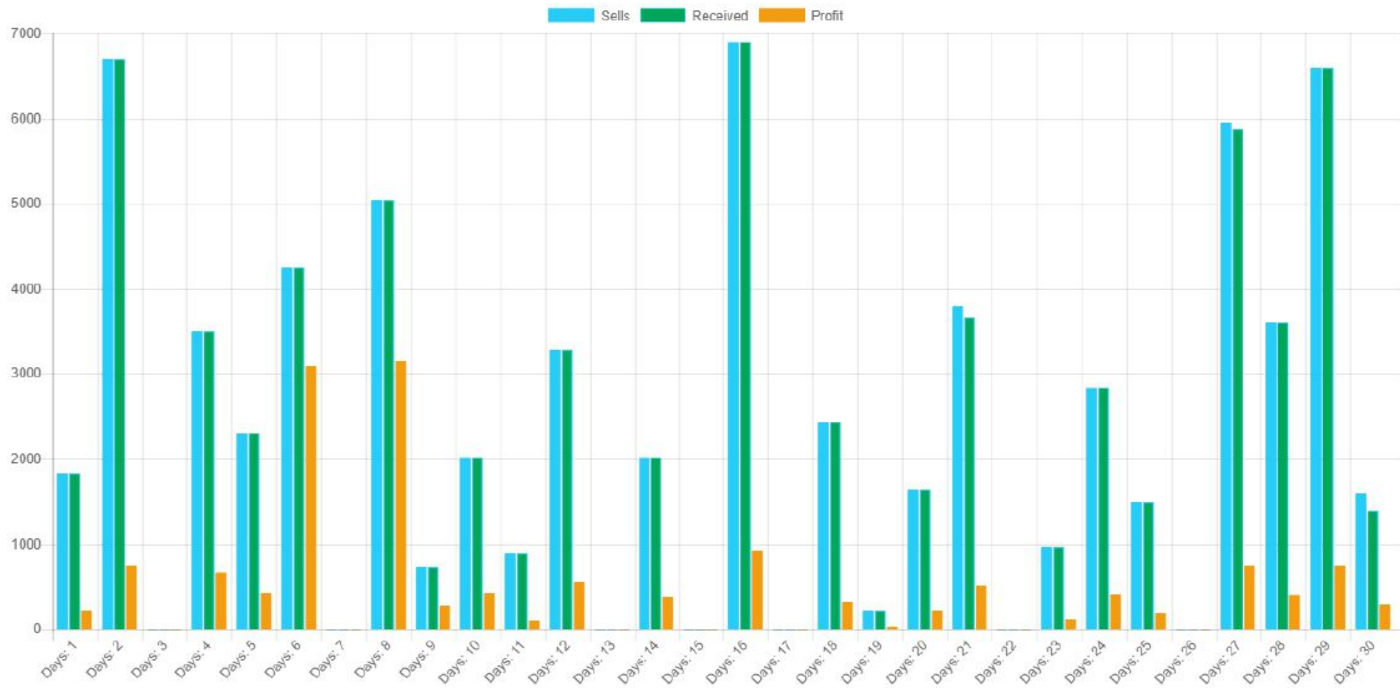
Stock Report

Dashboard > Reports > Stock Report
You will get the Stock report(that product reserved in your shop)
You will get product quantity with the supplier
You can calculate the total number of product in your shop

Analytics

You can see an overview analysis of your shop

Dashboard > Analysis
Here you will get Today's profit, weekly, Monthly, and yearly top product, and Best customer and many things.
You will get a graph about your income & expese in current month
You can get a lot of info by seeing this graph



SMS

You can send SMS to your customer after create a invoice (Automatically or manually) also you will be able to send SMS to another person

Send SMS

Dashboard > Send SMS
Here you will get two type SMS facilty Single SMS & Group SMS
For single SMS : give Mobile number & text and click on SEND button.
For Group SMS : Select people category , Campaign name i.e. New Year Greetings, and Schedule date and time (It indicate SMS will send that time), You will get a list in people section according go people category, Write your messege in Message area (don't clear the Hellow,[name] area)
Click on SEND button

SMS Report

Here you will SMS report in details

SMS Settings

According to SMS service provider fill-up the required filed, We are support these SMS gateway: Clickatell, twilio , msg91, OnnoRokomSMS.
Click on Update

User

You can create some user for maintaining your shop.here you will get many groups of user like some user group user can show customer list only and some user can sell your product to the customer only. It depends on your permission.

Create New User

Dashboard > USER > user > fill up the form under "User list" with valid information > save
A user will log in by using their e-mail address.
After successfully creating new user will be shown under "User list" section

Edit and Delete User

Dashboard > USER > User > All user will be shown under "User list"
Click on the edit button of a user > A floating modal window will pop up > change information > Update.
Click on the delete button of a user > a floating modal window will pop up > Choose a method > Delete

Password Change of User

Dashboard > USER > Password > click here for change password
Select the user and give the new password
Update

Create New Usergroup

Dashboard > USER > Usergroup > fill up the form under "Add New usergroup" with valid information > save
After successfully creating new user will be shown under "Usergroup list" section

Edit and Delete Usergroup

Dashboard > USER > Usergroup > all user will be shown under "Usergroup list"
Click on the edit button of a user > a floating modal window will pop up > change information > Update
Click on the delete button of a user > a floating modal window will pop up > Choose method > Delete

Give Permission

Dashboard > USER > Usergroup > All user will be shown under "Usergroup list"
Click on user group edit permission > a floating modal window will pop up > check the permission from permission list that you want to provide that group of user.
Click Update button

Filemanager

All file will be present here, you will be able to manage all media files.

Setting

Here you will be able to add payment method currency and user preference and many things.

If you have more shop and if you are interested to manage more shop by using this software, it's completely possible and very easy

Create new store

Dashboard > Settings > Store > Add Store
Fill the form by provide valid information
Save

Select a Store

Dashboard > Settings > Store > Store List
Here you will get all store list
From that list click on active that you want to visit
After successfully activate you will be able to see all the information in your activated shop

Receipt Template

Here you can redesign your invoice by edit code like any text and text color.

Dashboard > Settings > Receipt Template
Selected template design will be generate when invoice will be create.
Click on template name and after click on template you will able to see two section of code,You can edit this for customize your invoice design.
In the bottom section you will get many template tag, You can use this key for sow that property in your invoice.
Save

User Preference

Dashboard > Setting > User preference
Select language, color theme, POS panel position, and POS window pattern
Update

Brand

Dashboard > Setting > Brand
From here you can add brands name when you will crate a product.
From brand list you can update or delete any brand.

Create New Currency

Dashboard > Setting > Currency > Add New Currency
Fill out the form by providing valid information.
Save
After successfully creating new currency will be shown under "currency list" section.

Activate Currency

Dashboard > Settings > Currency > All currency will be shown under "Currency list"
Click on the activate button and confirm

Edit and Delete Currency

Dashboard > Settings > Currency > All currency will be shown under "Currency list" section
Click on the edit button of a currency > a floating modal window will pop up > change information of currency > Update
Click on the delete button of a currency > a floating modal window will pop up > Choose method > delete

Add New Payment Method

Dashboard > Settings > Payment method > fill up the form under "Add new payment method" with valid information
Save

Edit and Delete Payment Method

Dashboard > Settings > Payment method> all payment method will be shown under "Payment method list" section
Click on the edit button of a payment method > a floating alert window will pop up > Click on Update
Click on the Delete button of a payment method > a floating alert window will pop up >choose method > Click on Delete

Unit

Unit means product unit i.e. Kg,piece. You can add unit when you will create a product or update. product unit will be show in invoice.

Dashboard >Setting > Unit
Give the unit name.
Save

Tax Rate

This Tax Rate is based on product. so you can select a Tax Rate when you will crate a product or update a product.

Dashboard >Setting >Tax Rate
Fill the required information
Save

Create Box

The box is important for every product, Box indicates the position of a product. You may call it box or Shelf (Where a product is located in your shop)

Dashboard >Box > Add New Box
Give the box name(Location, Shelf shortcode or section name) and details.
Save

Printer Add

If you want to use POS printer so this is for you. If you are not intested to use POS printer so just avoid this section.

Dashboard > Settings > Printer > Add New Printer
Give the all information
Name: Give the title of your printer(Just name)

Type: Select the network type
Character per line: give the number of charcater that will print in a line on invoice
IP Address: Provide the IP address of your printer like 192.168.223.501
IP Address: Port of your printer use. (Most printer uses 9100 port)
Click on Save
After adding a printer go to store settings and select POS printer and choose print will be automatically or not.

Backup Data

Dashboard > Settings > Backup/restore > Backup tab
Click on Export button
An SQL file will download in your computer
Store this SQL file very carefully
Your shop data successfully backup.

Restore Data

Dashboard > Settings > Backup/restore > Restore tab
Click on Import button
Select your previous backup file(.sql)
After select restore process will start. It may take several minutes.
After complete restore process, A confirmation message will appear.